St. Martin's Engineering College

(UGC Autonomous)
Dhulapally, Secunderabad-500 100
NBA &NAAC A+ Accredited

www.smec.ac.in

CONVENING ORDER

ADMISSIONS COMMITTEE

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. The Admissions committee constitute the following members:

S. No	Name of the Faculty	Designation	Department
1.	Dr. P Santosh Kumar Patra	Convener	Principal & Professor in CSE
2.	Mrs. Shravani Balmore	Member	MBA
3.	Mr. Kiran Kuncham	Member	T&P
4.	Dr. N. Ramchandra	Member	EEE
5.	Dr. D. V. Sreekanth	Member	MECH
6.	Dr. B. Harikrishna	Member	ECE
7.	Dr. D. Ranadheer Reddy	Member	S&H
8.	Dr. M. Anuradha	Member	CSE
9.	Dr. R. Nagaraju	Member	IT
10.	Mr. T. Sai Krishna Teja	Member	CIVIL
11.	Dr. Y. Venkata Rangaiah	Member	MBA

Frequency of meeting: Once in a year

Functions and Responsibilities

- Data should be collected and reviewed regularly.
- Analyze the changes to admission policies from the previous years to determine whether these changes are producing the expected outcomes the committee expected.
- Student with good percentage/CGPA need to be given preference.
- Identify the students and preference to be given to the students with good EAMCET Ranks while giving admissions under management quota.
- Provide guidance and counselling to parent and students seeking admission.
- Credit system is communicated to students and parents.

PRINCIPAL

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UGC - AUTONOMOUS
Survey No. 98 & 100, Dhulapally (V)
Dundigal-Gandimaisamma (M), Medchal-Malkajgiri (D)
Secunderabad-500 100, Telangana.