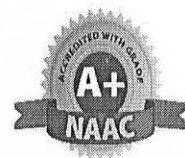




St. MARTIN'S ENGINEERING COLLEGE

An Autonomous Institute
Dhulapally, Secunderabad - 500100.
NBA & NAAC A+ ACCREDITED



CONVENING ORDER

ADMISSIONS COMMITTEE

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. The Admissions Committee is constituted with the following members:

S. No.	Name of the Faculty	Designation	Dept.
1	Ms. S. Girija	Convener	T&P
2	Mr. C. Maddilety	Member	CSE
3	Ms. G. Vinatha	Member	ECE
4	Ms. C.N. Sangeetha	Member	EEE
5	Mr. M. Ashok	Member	IT
6	Mr. T. Paramesh	Member	MECH
7	Mr. T. Sai Krishna Teja	Member	CIVIL
8	Ms. T. Aruna Rani	Member	S&H
9	Mr. N. Peddi Raju	Member	MBA

Frequency of Meeting: Once in a year

Functions and Responsibilities

- Data should be collected and reviewed regularly.
- Analyze the changes to admissions policies from the previous years to determine whether these changes are producing the expected outcomes the committee expected.
- Student with good percentages/ CGPA need to be given preference.
- Identify the students and preference to be given to the students with good EAMCET Ranks while giving admission under management quota.
- Provide guidance and Counseling to parent and students seeking admission.
- Credit system is communicated to students and parents.

PRINCIPAL

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St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M),
Medchal-Malkajgiri (D), Secunderabad-500 100.