



St.MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad

MINUTES OF MEETING

Minutes of meeting of the Admission Committee meeting held on. 25.05.2016 at 02.00 PM in the Board Room, MG Block, SMEC

	Name of the Faculty	Designation	SIGN
1	Ms. S. Girija	Convener	
2	Mr. M.V.V. Gupta	Member	
3	Mr. M. Anantha Shekara Chary	Member	
4	Ms. C.N. Sangeetha	Member	
5	Ms. M. Divya Sai	Member	
6	Mr. T. Paramesh	Member	
7	Mr.T.Sai Krishna Teja	Member	
8	Ms. T. Aruna Rani	Member	
9	Mr. N. Peddi Raju	Member	

Points Discussed:

- Data should be collected and reviewed regularly
- Admission process to be regularized
- Students with good percentages/ CGPA need to be given preference
- Provide guidance and counseling to parents & students seeking admission.
- Awareness to parents and students regarding lack of credits leading to detention.
- Ensure attendance – related information and credit system is communicated to students, and parents.
- Various courses available in our college and the job opportunities on completion of the course.

CONVENER