



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500100

NBA & NAAC A+ Accredited

Minutes of Academic Council Meeting held on 22-06-2019

Time: 11.30 AM to 3:00 PM

Chair: Dr. P. Santosh Kumar Patra, Principal

Members attended:

S. No.	Name	Designation	Signature
1	Dr. G. Venkata Ramana	HOD-Civil	
2	Dr. N. Ramchandra	HOD-EEE	
3	Dr. Venkata Sreekanth Desu	HOD-MECH	
4	Dr. C. Elavarasi	HOD-ECE	
5	Dr. P. Udaya kumar	HOD-CSE	
6	Dr. S. V. Achuta Rao	HOD-IT	
7	Dr. Y. Venkat Rangaiah	HOD-MBA	
8	Dr. D. Ranadheer Reddy	HOD-S&H	
9	Mr. N. Saianth	Member	
10	Dr. P. K. A. Chitra	Member	
11	Mr. M. Bhojendra Naik	Member	
12	Dr. B. Hema Latha	Member	
13	Mr. B. Narasimha Rao	Project Manager Tech Mahindra, Hyderabad.	
14	Mr. S. Raghuveer	Assoc. Technical Manager CTS, Hyderabad.	
15	Mr. K. Ravi Kumar	Team leader, IBM Hyderabad	
16	Dr. M. Kondala Rao	Team Leader Accenture, Hyderabad.	
17	Dr. A. Amarendra Babu	Member Secretary	

Proceedings:

On behalf of SMEC, Principal Dr. Santosh Kumar Patra has welcomed all the members to take part in the meeting. He expressed his special thanks to the external members and invites for attending the meeting. Principal has offered the presentation on agenda points and said that additional information was provided by the concern Head of the Department/ Division when Queries were raised on various points.

1) Confirmation of the Minutes of the Previous Meetings.

The minutes of the previous meetings had been circulated to all the members and since there are no remarks from the members, the same has been passed.

2) Action taken on the Decisions of the Previous Meetings (Enclosed)

1. The college has applied to the Autonomous status, which will give us freedom to achieve academic excellence by introducing latest technology in curricula, innovative practices in teaching and learning process. Several committees are in place to supervise and guide the autonomous work to be carried. All the departments are getting prepared to face UGC inspection in the first week of August, 2019.
2. All the gaps in curriculum that are identified in departmental academic committee are informed and approved.
3. Feedback taken from various stakeholders are discussed and adopted for implantation.
4. Plan of action is discussed to improve results, placements, training activities, extracurricular activities
5. Schedule is prepared for submission of lecture plans; course files & coverage of unit wise syllabus, conduct of slip tests, pre-final exams etc.
6. Discussed about the areas of knowledge in which the national and international conferences and workshops to be organized by the departments.
7. Discussed about the conduction of inter and university level sports.
8. Discussed about the student-faculty ratio cadre wise and decided to give recruitment and also providing infrastructure needed to autonomous status.

9. Decided to conduct bridge courses on C programming, Mathematics and Physics to the 2019 admitted batch for one week.
10. Decided to conduct NSS activities related digital literacy, cleanliness, blood donation camp etc.
11. Discussed about the publications in journals, and applying projects for various funding agencies by departments.

Minutes of the Academic meeting held on 15-04-2019

1. The Committee conversed about the different Internship Programmes Pre-final Year students
2. The Committee Scrutinized The MoUs And The Proposed Placements For the Final Students.
3. Reports and Feedback on the Workshop/conference/FDP conducted were analysed by the Committee.
4. The final output of different R&D Activities Executed was examined.



P PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandhinisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100