



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500100

NBA & NAAC A+ Accredited

Ref: SMEC/ Principal's Office/AC/2019-20/01

Date: 15-06-2019

Circular

A Meeting of the Academic Council of the College will be held on 22-06-2019 in VIP Lounge of the College.

All the members are requested to attend the meeting.

Agenda:

1. Confirmation of the Minutes of the Previous Meetings.
2. Action taken on the Decisions of the Previous Meetings.
3. Perspective plan for Autonomous Work.
4. Identifying Gaps in Curriculum and Plan for Bridge Courses.
5. Action to be taken according to the feedback received from stakeholders.
6. To prepare strategic perspective plan and implementation.
7. Preparation of curriculum planning according to University Academic Calendar.
8. Guidelines for execution of academic activities like Timetables, Course Files and Lesson Plans etc.
9. Plan of Conducting National and International Conference by Department-wise.
10. Plan of Conducting Guest Lecture/Workshops, Extra-Curricular and Sports events.
11. New Faculty Recruitment & New Infrastructure to be created as per the requirement of Curriculum.
12. Organizing Orientation Program for the First year students in coming Academic Year 2019-2020.
13. Social Welfare Activities.
14. Review Research Activities.
15. MoU's with Industry.
16. Review Professional Clubs.
17. NBA status of Departments


15/6/19
PRINCIPAL

Copy to:

The Chairman – For kind information
Executive Director - For kind information
Head's of all Departments
To All Academic Members

St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100