



# St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad

Ref: SMEC/ Principal's Office/AC/2018-19/01

Date: 18-06-2018

## Circular

The Academic Council meeting will be held on 22-06-2018 at 11.30 AM in college at Principal Office.

All the members are requested to attend the meeting.

The Agenda of the meeting is as follows:

1. Reviewing previous meetings and Action taken by the Academic Council.
2. Reviewing identified gaps of Curriculum syllabus for Academic Year 2018-19.
3. Action to be taken for bridging the identified gaps.
4. Action to be taken according to the feedback received from stakeholders.
5. To prepare strategic perspective plan and implementation.
6. Preparation of curriculum planning according to University Academic Calendar.
7. Guidelines for execution of academic activities like Timetables, Course Files and Lesson Plans etc.
8. Conducting National and International Conference as Department-wise.
9. Schedule of tentative Guest Lecture/Workshops, Extra-Curricular and Sports events to be finalized.
10. New Faculties are to be appointed as per the requirement of Departments.
11. Organizing Orientation Program for the First year students in coming Academic Year 2018-2019.
12. Social Welfare Activities.
13. Advancing Research Activities.
14. MoUs with companies.

PRINCIPAL

ST. MARTIN'S ENGINEERING COLLEGE  
Dhulapally, Dhulapally, Gandimaisamma (M)  
Secunderabad-500100

Copy to:

The Chairman – For kind information  
Executive Director - For kind information  
Head's of all Departments  
Academic Members



# St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad

Ref: SMEC/ Principal's Office/AC/2018-19/02

Date: 10-11-2018

## Circular

The Academic Council meeting will be held on 14-11-2018 at 11.30 AM in college at Principal Office.

All the members are requested to attend the meeting.

The Agenda of the meeting is as follows:

1. Action taken towards the plans of the previous meeting.
2. Action to be taken for bridging the identified gaps.
3. Preparation of Timetable, Course Files, Lesson Plans etc., for the next semester
4. Conducting Guest Lecture/Workshops, Extra Curricular and Sports events.
5. Status of the Social Welfare Activities
6. Addressal of Anti Ragging and Grievance issue.
7. MoUs with companies.
8. Training students for placements.
9. Research activities taken

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St. MARTIN'S ENGINEERING COLLEGE  
Dhulapally (V), Dundigal-Gandimaisamma (R),  
Medchal-Malkajgiri (D), Secunderabad-500100

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Head's of all Departments  
Academic Council Members



# St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad

Ref: SMEC/ Principal's Office/AC/2018-19/03

Date: 05-01-2019

## Circular

The Academic Council meeting will be held on 07-01-2019 at 11.30 AM in college at Principal Office.

All the members are requested to attend the meeting.

The Agenda of the meeting is as follows:

1. Result Analysis of first semester.
2. Social welfare activities.
3. Workshops, Conferences, Seminar for faculty.

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St. MARTIN'S ENGINEERING COLLEGE  
Dhulapally (V), Dundigal-Gandimaisamma ( )  
Medchal-Malkajgiri (D), Secunderabad-500100

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Academic Council Members



# St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad

Ref: SMEC/ Principal's Office/AC/2018-19/04

Date: 13-04-2019

## Circular

The Academic Council meeting will be held on 15-04-2019 at 11.30 AM in college at Principal Office.

All the members are requested to attend the meeting.

### The Agenda of the meeting is as follows:

1. Internship for Pre-Final students.
2. Placements for Final Year students
3. Feedback on the Workshops/Conference/FDP conducted in the academic year.
4. Output of R&D

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St. MARTIN'S ENGINEERING COLLEGE  
Dhulapally (V), Dundigal-Gandimaisamma (J),  
Medchal-Malkajgiri (D), Secunderabad-500100

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