



St. MARTIN'S ENGINEERING COLLEGE

UGC Autonomous
Approved by AICTE | Affiliated to JNTUH | NAAC 'A+' Accredited
12(I) & 12(B) Status (UGC) ISO 9001:2008 Certified NBA | NIRF Ranked, Accredited SIRO (DSIR)
UGC Paramarsh | Recognized Remote Center of IIT, Bombay
Dhulapally, Secunderabad - 500100.
www.smec.ac.in



Minutes of Meeting

Academic Year: 2022-2023

Meeting of the Publication Committee was held on 18th July, 2022 at 01:15 PM in MG Block, SMEC.

The following committee members attended the meeting.

S. No.	Name of the Faculty	Designation	Dept.	Signature
1	Dr. M. Vadivukarassi	Convener	CSE	
2	Dr. B. Ravi Naik	Member	MECH	
3	Mr. P. Abishek	Member	CIVIL	
4	Mrs. P. Priyanka	Member	EEE	
5	Dr. G. JawaharlalNehru	Member	CSE	
6	Dr. B. Laxmi Kantha	Member	IT	
7	Mr. G. Ramesh Reddy	Member	ECE	
8	J.Deepika (20K81A0216)	Student Member	EEE	
9	Sevella Rakshitha (20K81A05N6)	Student Member	CSE	
10	Kolluri Pranavi (20K81A04K0)	Student Member	ECE	

Points Discussed:

- The college newsletter to be documented by collecting the department wise publications seminars and workshops organized student activities & achievements of students/ staff.
- Receive the articles/ reports from the students/ staff and edit, submit to the college magazine/ newsletter.
- The members are informed to collect & ensure that the reports/ articles are thoroughly verified by plagiarism tool at minimum levels.
- Also, it is informed to appoint students/ staff as sectional editors and a team is framed to collect the information regularly from all the departments.
- Assign a dedicated staff and students , to collect & provide the photographs of required for the magazine on all in and off campus related activities/ events.

Convener

