



St. MARTIN'S ENGINEERING COLLEGE

An Autonomous Institute
Dhulapally, Secunderabad - 500100.
NBA & NAAC A+ ACCREDITED



CONVENING ORDER

LIBRARY AND PROFESSIONAL SOCIETIES COMMITTEE

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. The Library and Professional Societies committee is constituted with the following members:

| S. No. | Name of the Faculty | Designation | Dept. |
|--------|-------------------------|-------------|-----------|
| 1 | Mr. A Shraban Kumar | Convener | CSE |
| 2 | Mr. L. Vijay Bhaskar | Member | LIBRARIAN |
| 3 | Mr. D. Krishna | Member | CSE |
| 4 | Dr. G. Sridhar | Member | ECE |
| 5 | Ms. C.N. Sangeetha | Member | EEE |
| 6 | Mr. M. Ashok | Member | IT |
| 7 | Mr. R. Suvarna Babu | Member | MECH |
| 8 | Mr. V. Hemasekhar Reddy | Member | CIVIL |
| 9 | Ms. K. Sujatha | Member | S&H |
| 10 | Ms. E. Pranavi | Member | MBA |

Frequency of Meeting: Once in a year, as and when required

Functions and Responsibilities

- To prepare the lists of books as per the requirement of various departments.
- To suggest improvements to run the library smoothly, orderly and satisfactorily.
- To suggest the fine structure for the late returning of books.
- To suggest the punishments to be awarded for the students violating the guidelines of the library.

PRINCIPAL

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St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M),
Medchal-Malkajiri (D), Secunderabad-500 100.