



# St. Martin's Engineering College

## Dhulapally, Secunderabad-500014

### Minutes of Meeting

Academic Year: 2017-18


Meeting of the Library & Professional Society Committee was held on June 29<sup>th</sup> 2017 at 10:00AM in the board room of MG Block, SMEC.

The following committee members attended the meeting.

S. No.	Name of the Faculty	Designation	Dept.
1	Mr. A. Shraban Kumar	Convener	IT
2	Mr. N. Sainath	Member	CSE
3	Mr. K. Murali Babu	Member	ECE
4	Ms. C.N. Sangeetha	Member	EEE
5	Mr. M. Ashok	Member	IT
6	Mr. R. Suvarna Babu	Member	MECH
7	Mr. V. Hemasekhar Reddy	Member	CIVIL
8	Ms. K. Sujatha	Member	S&H
9	Ms. E. Pranavi	Member	MBA

### Points Discussed:

- Faculty members are advised to teach beyond the syllabus by referring books.
- Procurement of books according to departmental requirements.
- Efficient utilization of Library by students and staff should be ensured.
- All the faculty & students are advised to read journals in their free time.
- Students are advised to have interest in having membership in CSI student chapter or in respective professional bodies.

  
Convener