



St. Martin's Engineering College

Dhulapally, Secunderabad-500014

COMMITTEES 2017-2018

LIBRARY AND PROFESSIONAL SOCIETIES COMMITTEE

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Library And Professional Societies Committee (faculty and staff) is constituted with the following staff members:

S. No.	Name of the Faculty	Designation	Dept.
1	Mr. A. Shraban Kumar	Convener	IT
2	Mr. N. Sainath	Member	CSE
3	Mr. K. Murali Babu	Member	ECE
4	Ms. C.N. Sangeetha	Member	EEE
5	Mr. M. Ashok	Member	IT
6	Mr. R. Suvarna Babu	Member	MECH
7	Mr. V. Hemasekhar Reddy	Member	CIVIL
8	Ms. K. Sujatha	Member	S&H
9	Ms. E. Pranavi	Member	MBA

Frequency of Meeting: Once in a year.

Functions and Responsibilities

- To prepare the lists of books as per the requirement of various departments.
- To suggest improvements to run the library smoothly, orderly and satisfactorily.
- To prepare the journal's list subscribed and to be subscribed.
- To suggest the structure of fine for the late returning of books.
- Suggestions for revising remedial activities for violating the guidelines of the library.

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