



# St. Martin's Engineering College Dhulapally, Secunderabad-500014

## COMMITTEES 2014-2015

### LIBRARY AND PROFESSIONAL SOCIETIES COMMITTEE

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Library And Professional Societies Committee (faculty and staff) is constituted with the following staff members:

S. No.	Name of the Faculty	Designation	Dept.
1	Dr. B Srihari Rao	Convener	LIBRARIAN
2	Mr. A. Prakash	Member	CSE
3	Mr. T. Achutha Rao	Member	EEE
4	Ms. T. Leena Vinolia	Member	S & H
5	Mr. U. Sivaji	Member	IT
6	Mr. K. Ramesh	Member	MBA
7	Ms. K. Swathi	Member	ECE
8	Ms. K. Gayatri	Member	MECH
9	Ms. G. Vani Sri	Member	CE

**Frequency of Meeting:** Once in a year.

#### Functions and Responsibilities

- To prepare the lists of books as per the requirement of various departments.
- To suggest improvements to run the library smoothly, orderly and satisfactorily.
- To prepare the journal's list subscribed and to be subscribed.
- To suggest the structure of fine for the late returning of books.
- Suggestions for revising remedial activities for violating the guidelines of the library.

**PRINCIPAL**  
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ST. MARTIN'S ENGINEERING COLLEGE  
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