



St. Martin's Engineering College Dhulapally, Secunderabad-500014

Minutes of Meeting

Academic Year: 2013-14

Meeting of the Library & Professional Society Committee was held on July 9th 2013 at 10:00AM in the board room of MG Block, SMEC.

The following committee members attended the meeting.

S. No.	Name of the Faculty	Designation	Dept.
1	Dr. B. Srihari Rao	Convener	LIBRARIAN
2	Ms. Shabana Thabbassumm	Member	CE
3	Mr. Venkanna Mood	Member	ECE
4	Ms. T. Leena Vinolia	Member	H&S
5	Mr. A Mruthyunjayam	Member	CSE
6	Ms. K. Gayatri	Member	MECH
7	Ms. E. Pranavi	Member	MBA
8	Mr. T Achyutha Rao	Member	EEE
9	Mr. U. Sivaji	Member	IT

Srihari
Shabana.
Venkanna.
Leena
Ajay
Gayatri
Pranavi.
Achyutha
Sivaji

Points Discussed:

- Purchasing of books according to new regulation in university curriculum, taking indents from various departments.
- Governance of all the activities in the Library.
- The teaching faculty are advised to teach beyond the syllabus by referring reference books.
- All the faculty & students are advised to read journals in their free time.
- Proposed a format for maintaining the list of all books using Library Software.

Srihari
Convener