



St. Martin's Engineering College

Dhulapally, Secunderabad-500014

COMMITTEES 2013-2014

LIBRARY AND PROFESSIONAL SOCIETIES COMMITTEE

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Library And Professional Societies Committee (faculty and staff) is constituted with the following staff members:

S. No.	Name of the Faculty	Designation	Dept.
1	Dr. B. Srihari Rao	Convener	LIBRARIAN
2	Ms. Shabana Thabbassumm	Member	CE
3	Mr. Venkanna Mood	Member	ECE
4	Ms. T. Leena Vinolia	Member	H&S
5	Mr. A Mruthyunjayam	Member	CSE
6	Ms. K. Gayatri	Member	MECH
7	Ms. E. Pranavi	Member	MBA
8	Mr. T Achyutha Rao	Member	EEE
9	Mr. U. Sivaji	Member	IT

Frequency of Meeting: Once in a year.

Functions and Responsibilities

- To prepare the lists of books as per the requirement of various departments.
- To suggest improvements to run the library smoothly, orderly and satisfactorily.
- To prepare the journal's list subscribed and to be subscribed.
- To suggest the structure of fine for the late returning of books.
- Suggestions for revising remedial activities for violating the guidelines of the library.

PRINCIPAL

ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.