



St. MARTIN'S ENGINEERING COLLEGE
UGC Autonomous
NBA & NAAC A+ Accredited
Dhulapally, Secunderabad – 500100
www.smec.ac.in



MINUTES OF MEETING

Meeting of the Hostel committee was held on 17-08-2022 by 12.30 P.M in the Board Room of MG Block, SMEC.

The following Members were present:

S.No.	Name of the Faculty	Designation	Department	Signature
1	Dr.D.Ranadheer Reddy	Convener	FME	
2	Mr.A.Suresh Kumar	Member	ADMIN	
3	Mrs. Nagamani	Member	ADMIN	
4	Mr. V.Bharath Kumar	Member	FME (CSE)	
5	Mr.P.Uday Kumar	Member	FME (MECH)	
6	Dr.M.Nirmala Devi	Member	FME	

Points Discussed:

- 1) Facilities and healthy food menu in two hostels.
- 2) Dining hall timings variation for first year and second, third, final year students.
- 3) The list of student members in hostel committee to be finalized. 6 Gate closing timings and outing timings.
- 4) Leave applying procedure.

The above points are thoroughly debated and forwarded to the Principal.

Convener, 17.08.2022