



St. MARTIN'S ENGINEERING COLLEGE
UGC Autonomous
NBA & NAAC A+ Accredited
Dhulapally, Secunderabad – 500100
www.smecc.ac.in



MINUTES OF MEETING

Meeting of the Hostel committee was held on 17-08-2021 by 12.30 P.M in the Board Room of MG Block, SMEC.

The following Members were present:

S.NO	Name of the Faculty	Designation	Department	Signature
1	Dr.D.Ranadheer Reddy	Convener	S&H	
2	Mr. V.Bharath Kumar	Member	CSE	
3	Mr.P.Uday Kumar	Member	Mech	
4	Mr.A.Suresh Kumar	Member	Admin	
5	Mr.Rajesh Goud	Member	Admin	
6	Mrs. Nagamani	Member	Admin	
7	Ms. Harathi	Member	Physical Director	

Points Discussed:

- 1) COVID-19 Safety Measures in SMEC Hostel. 2 Number of other state students admitted in SMEC.
- 2) Facilities and healthy food menu in two hostels.
- 3) Dining hall timings variation for first year and second, third, final year students.
- 4) The list of student members in hostel committee to be finalized. 6 Gate closing timings and outing timings.
- 5) Leave applying procedure.

The above points are thoroughly debated and forwarded to the Principal.

Convener 17/08/2021