



**St. MARTIN'S ENGINEERING COLLEGE**  
Dhulapally, Secunderabad – 500100.



**MINUTES OF MEETING**

Meeting of the Hostel committee was held on 2 – 7 - 2019 by 12.30 P.M in the Board Room of MG Block, SMEC.

The following Members were present:

S. No.	Name of the Faculty	Designation	Dept.	Signature
1	Dr. G. Sridhar	Convener	ECE	
2	Mr. A. Suresh Kumar	Member	ADMIN	
3	Mr. Y. Kiran Yadav	Member	ADMIN	
4	Ms. M. Shravani	Member	S&H	

**Points Discussed:**

- 1 Number of other state students admitted in SMEC.
- 2 Facilities and food menu in two hostels.
- 3 Dining hall timings variation for first year and second, third, final year students.
- 4 The list of student members in hostel committee to be finalized.
- 5 Gate closing timings and outing timings.
- 6 Leave applying procedure.

The above points are thoroughly debated and forwarded to the Management.

CONVENER