



**St. MARTIN'S ENGINEERING COLLEGE**  
Dhulapally, Secunderabad – 500014.

---

**MINUTES OF MEETING**

Meeting of the Hostel committee was held on 5 – 8 - 2015 by 10.00 A.M in the Board Room of MG Block, SMEC.

The following Members were present

S. No.	Name of the Faculty	Designation	Dept.	Signature
1.	Dr. D. B. K Kamesh	Convener	CSE	
2.	Mr. A. Suresh Kumar	Member	ADMIN	
3.	Mr. Y. Kiran Yadav	Member	ADMIN	
4.	T. Leena Vinolia	Member	S&H	

**Points Discussed:**

- 17) Number of other state students admitted in SMEC.
- 18) Facilities and food menu in two hostels.
- 19) Dining hall timings variation for first year and second, third, final year students.
- 20) Gate closing timings and outing timings.
- 21) Leave applying procedure.
- 22) The list of student members in hostel committee to be finalized.

The above points are thoroughly debated and forwarded to the Management.

**CONVENER**