

## **St. Martin's Engineering College**

An Autonomous Institute Dhulapally, Secunderabad – 500100 www.smec.ac.in



Strategic Plan for the Committee

S.No	Date of the Event	Department/ Committee	Plan(Nature of the Event)	SOP( Standard Operating Procedure)	Budget for the Event	Remarks if any
1	25/8/2020- 28/8/2020	MBA & EDC	Workshops for Aspiring Entrepreneurship	<ul> <li>Perspective plan for AY</li> <li>Letter to principal for Approval</li> <li>Invitation to other colleges</li> <li>Brouchers</li> <li>Circulars</li> <li>Program Schedule</li> <li>Budget Proposal</li> <li>Expenditure Report</li> <li>Feedback Analysis</li> <li>Post Event Report</li> </ul>	5000	-
2	20/1/2021	EDC	Entrepreneurial Talk	<ul> <li>Perspective plan for AY</li> <li>Letter to principal for Approval</li> <li>Invitation to other colleges</li> <li>Brouchers</li> <li>Circulars</li> <li>Program Schedule</li> <li>Budget Proposal</li> <li>Expenditure Report</li> <li>Feedback Analysis</li> <li>Post Event Report</li> </ul>		-

3	5/2/2021	EDC	Workshop on Entrepreneurship	<ul> <li>Perspective plan for AY</li> <li>Letter to principal for Approval</li> <li>Invitation to other colleges</li> <li>Brouchers</li> <li>Circulars</li> <li>Program Schedule</li> <li>Budget Proposal</li> <li>Expenditure Report</li> <li>Feedback Analysis</li> <li>Post Event Report</li> </ul>
4	12/3/2021	EDC	FDP on Entrepreneurship	<ul> <li>Perspective plan for AY</li> <li>Letter to principal for Approval</li> <li>Invitation to other colleges</li> <li>Brouchers</li> <li>Circulars</li> <li>Program Schedule</li> <li>Budget Proposal</li> <li>Expenditure Report</li> <li>Feedback Analysis</li> <li>Post Event Report</li> </ul>
5	2/4/2021	EDC	Webinar on Entrepreneurship	<ul> <li>Perspective plan for AY</li> <li>Letter to principal for Approval</li> <li>Invitation to other colleges</li> <li>Brouchers</li> <li>Circulars</li> <li>Program Schedule</li> <li>Budget Proposal</li> <li>Expenditure Report</li> <li>Feedback Analysis</li> <li>Post Event Report</li> </ul>