



# St. MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SECUNDERABAD – 500014.

## STRATEGIC PLAN OF THE COMMITTEE

### Entrepreneurship Development Committee (2015-16)

| S.No | Date of the event | Department/Committee | Plan (Name of the Event)                              | SoP (Standard Operating Procedure)   | Budget for the event   | Remarks if any |
|------|-------------------|----------------------|---|--|------------------------|----------------|
| 1    | 06/08/2015        | EDC                  | Orientation Program                                   | <ol style="list-style-type: none"> <li>1) Prospective plan of AY</li> <li>2) Letter to Principal for approval</li> <li>3) Letter to Resource Person</li> <li>4) Circular</li> <li>5) Program Schedule</li> <li>6) Budget Proposal</li> <li>7) Expenditure report</li> <li>8) Feedback Analysis</li> <li>9) Post Event Report</li> </ol>                              | As per the requirement |                |
| 2    | 12/08/2015        | EDC                  | Guest Lecture On Research Methodology & Data Analysis | <ol style="list-style-type: none"> <li>1) Prospective plan of AY</li> <li>2) Letter to Principal for approval</li> <li>3) Letter to Resource Person</li> <li>4) Circular</li> <li>5) Program Schedule</li> <li>6) Budget Proposal</li> <li>7) Expenditure report</li> <li>8) Feedback Analysis</li> <li>9) Post Event Report</li> </ol>                              | As per the requirement |                |
| 3    | 01/09/2015        | EDC                  | Work Shop On Career Enhancements                      | <ol style="list-style-type: none"> <li>1) Prospective plan of AY</li> <li>2) Letter to Principal for approval</li> <li>3) Invitation to the other colleges</li> <li>4) Brouchers</li> <li>5) Circular</li> <li>6) Program Schedule</li> <li>7) Budget Proposal</li> <li>8) Expenditure report</li> <li>9) Feedback Analysis</li> <li>1) Post Event Report</li> </ol> | As per the requirement |                |

EDC  
Convener