St.MARTIN'S ENGINEERING COLLEGE DHULAPALLY, SECUNDERABAD - 500100

16/9/2017

To, The Principal, St Martin's Engineering College, Dhulapally, Secunderabad-500100.

Respected Sir,

Sub: Proposal for conducting 'Bathukamma Festival' at our college campus — Reg.

It is to intimate that we want to organize 'Bathukamma Festival' at our college Campus on 20/09/2017. So there by I request you to kindly accept the Proposal to conduct the Program.

Thanking you Sir,

pervised been Yours Sincerely,



BUDGET PROPOSAL

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

16/09/2017.

SUB: Budget Proposal for conducting 'Bathukamma Festival' at our college campus — Reg.

It is to intimate that we Want to organize Bathukamma Festival' at our college Campus on 20/09/2017. So thereby I kindly Requestyou to Sanction the amount to conduct the Program.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes	15,000/-
2.	Flowers & Miscellaneous	4000/-
	Total Amount (Nineteen Thousand Rupees Only)	19,000/-

Thanking you Sir,

Yours Sincerely,

Cultural Convener

Morrond



St.MARTIN'S ENGINEERING COLLEGE DHULAPALLY, SECUNDERABAD - 500100

Ref: SMEC/Principal's Office/2017-18/46

Date: 19-9-2017

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of 'Bathukamma Festival' on 20/09/2017 in College Campus.

PRINCIPAL

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundign't-Conv. malsaumma (M)
Medahal-Malkajgiri (C), Secunderabad-500100

CC:

- 1) The Chairman For kind information
- 2) The Executive Director for kind information
- 3) All HODs

CSE	ECE	EEE	IT	MECH	MBA	S&H
AO	Accounts	Librarian	Ex.Br			

DHULAPALLY, SCECUNDERABAD - 500100

EXPENDITURE REPORT

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad.

Respected Sir,

Sub: Expenditure spent on conducting 'Bathukamma Festival' at our college campus — Reg.

It is to intimate that we had organized 'Bathukamma Festival' at our college Campus on 20/09/2017.

So there by I am enclosing the details of Expenditure spent for the event.

SNO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes	15000/-
2.	Flowers & Miscellaneous	4000/-
	Total Amount (Nineteen Thousand Rupees Only)	19000/-

Total expenditure incurred

19000/-

Total amount sanctioned

19000/

Extra expenditure

NIL

Yours Sincerely,

Allows

Thanking You Sir,

Cultural Convener

21/09/2017



DHULAPALLY, SCECUNDERABAD - 500100

POST EVENT REPORT

Date: 21/9/2017

1. Name of the event: Bathukamma

2. Event Date: 20/9/2017

3. Brief description about the event:

Bathukamma represents cultural spirit of Telangana. Bathukamma is a beautiful flower stack, arranged with different unique seasonal flowers most of them with medicinal values, in seven concentric layers in the shape of temple gopuram. In Telugu, 'Bathukamma' means 'Mother Goddess come Alive' and Goddess Maha Gauri-'Life Giver' is worshipped in the form of Bathukamma – the patron goddess of womanhood, Gauri Devi. St.Martin's engineering college celebrated Bathukamma Festival on 20/9/2017.

The program was started with the prayer song Dance and singing performances were done by the students and lot of games were also organized. And is also the time when wild flowers bloom in various vibrant colours across the uncultivated and barren plains of the region. The most abundant of these flowers are 'gunuka' (or 'gunugu') and 'tangedu'. There are other flowers like the 'banti', 'chamanti', 'nandi-vardhanam' etc.

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty (

Approved by Principal





18/12/2016

To, The Principal, St Martin's Engineering College, Dhulapally, Secunderabad-500014. fernithed sub

Respected Sir,

Sub: Proposal for conducting Fresher's Day Program at our college campus - Reg.

It is to intimate that we want to organize Fresher's Day at our college Campus. We want to organize this event on 23/12/2016. So here by I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,



Dhulapally, Secunderabad-500014

19/12/2016

To The Principal, St Martin's Engineering College, Dhulapally, Secunderabad-500014.

Respected Sir,

Sub: Budget proposal for conducting Fresher's Day Program at our college campus - Reg.

It is to intimate that we want to organize **Fresher's Day** at our college Campus. We want to organize this event on **23/12/2016**. So here by I Request you to kindly Sanction the amount to conduct the Program.

Budget

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Banners, Mikes ,carpets, DJ& Miscellaneous Expenditures		65,000
2	Food	1800	1,75,000
	Total Amount (Rupees Two Lakh Forty Thousand Rupees Only)		2,40,000/-

Thank You

Yours Sincerely,

St. MARTIN'S ENGINERING COLLEGE Dhulapally, Secunderabad-500014

Ref: SMEC/Principal's Office/2016-2017/30

Date: 22/12/2016

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of "Fresher's Day" on 23/12/2016, at College Campus.

Principal

PRINCIPAL

ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500014.

Cc to: 1) The Chairman – For kind information

- 2) The Executive Director For kind information
- 3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br.			



Dhulapally, Secunderabad-500014

26/12/2016

To The Principal, St Martin's Engineering College, Dhulapally, Secunderabad-500014.

Respected Sir,

Sub: Expenditure spent on conducting Fresher's Day Program at our college campus - Reg.

It is to intimate that we have organized Fresher's Day at our college Campus on23/12/2016. So hereby I am enclosing the details of expenditure spent to conduct the Program.

Expenditure

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Banners, Mikes ,carpets, DJ& Miscellaneous Expenditures		65,000
2	Food	1800	1,75,000
	Total Amount (Two lakh forty Thousand Rupees Only)		2,40,000/-

Total Expenditure incurred - 2,4,000.00

Total amount sanctioned as advance - 2,40,000.00

Extra Expenditure

Thanks for providing me this wonderful opportunity.

NIL

Thanking You Sir,

Yours Sincerely,

POST EVENT REPORT

(should be submitted within two days)

Date: 26/12/2016

- 1. Name of the event: Fresher's Day
- 2. Event Date: 23/12/2016
- 3. Brief description about the event:

Report on Fresher' Day held on 23/12/2016

Continuing with the proud tradition of the college, senior students and newcomers of the college mingled with each other at the St. Martin's Fresher's welcome party

Management Members visited all the departments and addressed the fresher's and applauded the senior to organizing the event.

Principal Sir during this occasion addressed the fresher's and said that the college will do everything possible to equip them with the best possible teaching resources, practical exposure and training methods so that they are able to shape up their life and career for a challenging world out there. He further stated that Martin's believe in inspiring minds, improving their intellectual capacity and building characters which the students will treasure for their lifetime. Additionally, the college endeavor to inculcate social values and principles of personal excellence and care for others.

It was a fun filled event at which the fresher's got an opportunity not only to showcase their talents and but also to interact with the seniors. Soon after the inauguration, the program kick-started with a ramp walk. The contest at various departments several rounds involving singing, dancing, talent display, dress parade and the like, which wove the magic of fun and joy in to the event. Mr. and Ms Fresher's were crown from each department.

Refreshments were provided by the college. DJ was organized by the college.

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty

Approved by Principal

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500014.











Dhulapally, Secunderabad-500014

03/01/2017

To, The Principal, St Martin's Engineering College, Dhulapally, Secunderabad- 500014.

> Permitted Aul 3/1147

Respected Sir,

Sub: Proposal for conducting 'Sankranthi Festival' at our college campus - Reg.

It is to intimate that we want to organize Sankranthi Festival' at our college Campus. We want to organize this event on 07/01/2017. So hereby I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,



Dhulapally, Secunderabad-500014

04/01/2017

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500014.

opported out

Respected Sir,

Sub: Budget proposal for conducting Sankranthi Festival' at our college campus - Reg.

It is to intimate that we want to organize Sankranthi Festival' at our college Campus. We want to organize this event on**07-01-2017.** So here by I Request you to kindly Sanction the amount to conduct the Program.

Budget

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Mikes ,carpets		5000
2	Sweets & Miscellaneous Expenditures		3000
	Total Amount (Eight Thousand rupees Only)		8000/-

Thank You

Yours Sincerely,



Dhulapally, Secunderabad-500014

Ref: SMEC/Principal's Office/2016-2017/52

Date: 06-01-2017

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of "Sankranthi Festival" on 20-03-2015, at College Campus.

Principal

PRINCIPAL

ST. MARTIN'S ENGINEERING COLLEGE

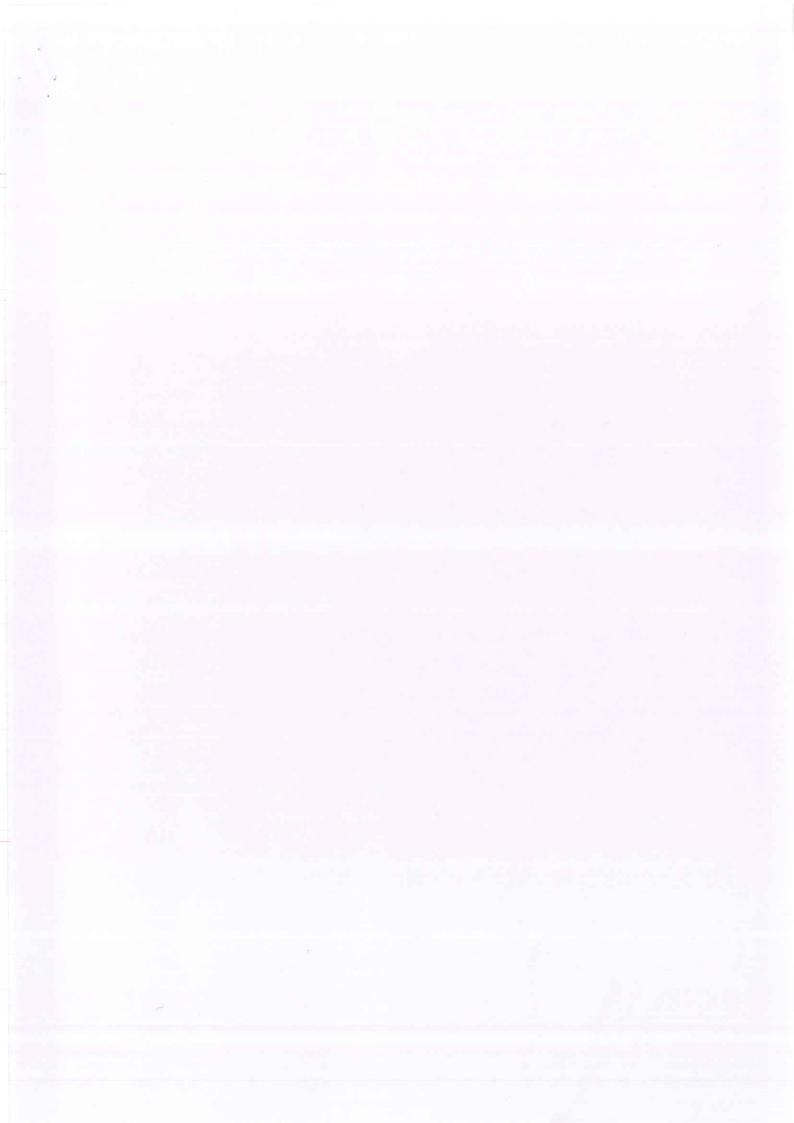
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500014.

Cc to: 1) The Chairman – For kind information

2) The Executive Director - For kind information

3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br.			



SWO

St. MARTIN's ENGINERING COLLEGE

Dhulapally, Secunderabad-500014

08/01/2017

It is to intimate that we have organized Sankranthi Festival' at our college Campus on 07-01-2017. So hereby I am enclosing the details of expenditure spent to conduct the Program.

Expenditure

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Mikes ,carpets		5000/-
2.	Miscellaneous Expenditures		3000/-
	Total Amount (Rupees Eight thousand only)		8000/-

Total Expenditure incurred	_	8000/-	v MA
Total amount sanctioned as advance	-	8000/-	
Extra Expenditure -		Nil	Auf 111)

Thanking You Sir,

Yours Sincerely,



Dhulapally, Secunderabad-500014

POST EVENT REPORT

Date: 08/1/2017

1. Name of the event: Sankranthi

2. Event Date: 7/1/2017

3. Brief description about the event:

Makara Sankranti, also known as Makara Sankrānti or Maghi, is a festival day in the Hindu calendar, in reference to deity Surya (sun). It is observed each year in January. It marks the first day of sun's transit into the Makara (Capricorn), marking the end of the month with the winter solstice and the start of longer days engineering college celebrated Sankranthi Festival on 7/01/2017. In the occasion of Sankaranthi students were present in the traditional wear And the students were enthusiastically participated in all cultural events like Dance, Rangoli Etc...

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty

Approved by Principal

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500014.







4/01/2017

To,
The Principal,
St Martin's Engineering College, Dhulapally,
Secunderabad-500014.

Respected Sir,

Sub: Proposal for conducting 'TRADITIONAL DAY' at our college campus — Reg.

It is to intimate that we want to organize TRADITIONAL DAY at our college Campus on January, $9^{\rm th}$ 2017. So there by I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,

Cultural Convener

Remated | and | 4/01/A

BUDGET PROPOSAL

To The Principal, St Martin's Engineering College, Dhulapally, 5/01/2017.

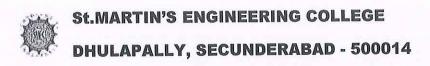
SUB: Budget Proposal for conducting TRADITIONAL DAY Program at our college campus — Reg.

It is to intimate that we Want to organize TRADITIONAL DAY at our college Campus on January, 9^{th} 2017. So there by I kindly request you to sanction the amount to conduct the Program.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes & Miscellaneous	20000/-
2.	Refreshments	10000
	Total Amount (thirty Thousand Rupees Only)	30000/-

Thanking You Sir,

Yours Sincerely,



Ref: SMEC/Principal's Office/2016-17/62

Date: 06-01-2017

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of "TRADITIONAL DAY" on 9th January, 2017 in College Campus.

PRINCIPAL 411

PRINCIPAL

ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500014.

CC:

- 1) The Chairman For kind information
- 2) The Executive Director for kind information
- 3) AII HODs

CSE	ECE	EEE	11	MECH	MBA	S&H
AO	Accounts	Librarian	Ex.Br			



DHULAPALLY, SCECUNDERABAD - 500014

EXPENDITURE REPORT

To The Principal, St Martin's Engineering College, Dhulapally,

Respected Sir,

Secunderabad.

e Principal,

Sub: Expenditure spent on conducting TRADITIONAL DAY Program at our college campus—Reg. It is to intimate that we had organized Traditional day atour college Campus on January, 09th 2017. So there by I am enclosing the details of Expenditure spent for the event.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes & Miscellaneous	20000/-
2.	Refreshments	10000
	Total Amount (thirty Thousand Rupees Only)	30000/-

Total expenditure incurred - 30000/-

Total amount sanctioned - 30000/-

Extra expenditure - NIL

Thanking You Sir,

Yours Sincerely,

10/01/2017







Dhulapally, Secunderabad-500014

25/03/2017

To,
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500014.

Pernitud

And

20/3/49

Respected Sir,

Sub: Proposal for conducting 'Ugadi Festival' at our college campus - Reg.

It is to intimate that we want to organize Ugadi Festival' at our college Campus. We want to organize this event on 28/03/2017. So hereby I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,



Dhulapally, Secunderabad-500014

25/03/2017

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500014.

Respected Sir,

Sub: Budget proposal for conducting Ugadi Festival' Program at our college campus - Reg.

It is to intimate that we want to organize **Ugadi Festival**' at our college Campus. We want to organize this event on **28-03-2017**. So here by I Request you to kindly Sanction the amount to conduct the Program.

Budget

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Mikes ,carpets		5500
2	Sweets & Miscellaneous Expenditures		3000
	Total Amount (Eigth Thousand Five hundred rupees Only)		8500/-

Thank You

Yours Sincerely,

St. MARTIN'S ENGINERING COLLEGE Dhulapally, Secunderabad-500014

Ref: SMEC/Principal's Office/2016-2017/82

Date: 27-03-2017

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of "Ugadi Festival" " on 28-03-2017, at College Campus.

Principal

PRINCIPAL ST. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500014.

Cc to: 1) The Chairman – For kind information

2) The Executive Director - For kind information

3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br.			



Dhulapally, Secunderabad-500014

29/03/2017

It is to intimate that we have organized Ugadi Festival' at our college Campus on 28-03-2017. So hereby I am enclosing the details of expenditure spent to conduct the Program.

Expenditure

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Mikes ,carpets		5000/-
2	Miscellaneous Expenditures		3000/-
	Total Amount (Rupees Eight thousand five hundred only)		8500/-

Total Expenditure incurred	_	8500/-	cay
Total amount sanctioned as advance		8500/-	Anl
Extra Expenditure -		Nil	29/3/8

Thanking You Sir,

Yours Sincerely,









Dhulapally, Secunderabad-500014

25/03/2017

To, The Principal, St Martin's Engineering College, Dhulapally, Secunderabad - 500014.

> lermited And 26/13/19

Respected Sir,

Sub: Proposal for conducting '15th Annual Day' Program at our college campus – Reg.

It is to intimate that we want to organize '15thAnnual Day' at our college Campus. We want to organize this event on 13-04-2017. So here by I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,



Dhulapally, Secunderabad-500014

27/03/2017

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad - 500014.

Respected Sir,

Sub: Budget proposal for conducting 15th Annual Day Program at our college campus—Reg.

It is to intimate that we want to organize,15thAnnual Day' at our college Campus. We want to organize this event on 13-04-2017. So here by I Request you to kindly Sanction the amount to conduct the Program.

Budget

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Stage, Banners, Mikes, Carpet, chairs Lighting, Decoration Expenditures other miscellaneous Expensess.		1,10,000
2	Snacks	3000	1,00,000
3	Inviting the guests, Dinner for the Guest and honoring the guest		75,000
4	Choreography, Costumes and other expenses		75,000
5	Video and Photography		85,000
	Total Amount (Rupees Four Lakh eighty five Thousand Rupees Only)		4,45,000/-

Thank You

Yours Sincerely,



Dhulapally, Secunderabad-500014

Ref: SMEC/Principal's Office/2016-17/065

Date: 17-03-2017

CIRCULAR

All the Staff & Students are hereby informed that '15th ANNUAL DAY' will be celebrated on 13TH April2017. In view of the Annual day, interested students should enroll their names with their respective department Coordinators on or before 19th March 2017 for Group dances. Auditions will be held on 20th March 2017.

Principal PRINCIPAL

Cc to: 1) The Chairman - For kind information

2) The Executive Director - For kind information

3) All HODs

ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamm
Medchal-Malkajgiri (D), Secunderabad-5000 i-

Civil	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br.			



Dhulapally, Secunderabad-500014

16/04/2017

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad -500014.

Respected Sir,

Sub: Expenditure spent on conducting 'Annual Day' Program at our college campus – Reg.

As we have organized 'Annual Day' at our college Campus on 13/04/2017. So hereby I am enclosing the details of expenditure spent to conduct the Program.

Expenditure

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Stage, Banners, Mikes, Carpet, chairs Lighting, Decoration Expenditures other miscellaneous Expensess.		1,10,000
2	Snacks	3000	1,00,000
3	Inviting the guests, Dinner for the Guest and honoring the guest		75,000
4	Choreography, Costumes and other expenses		75,000
5	Video and Photography		85,000
	Total Amount (Rupees Four Lakh Eighty-five Thousand Rupees Only)		4,45,000/-

Total Expenditure incurred - 4,45,000

Total amount sanctioned as advance - 4,45,000

Extra Expenditure - NIL

Thanks for providing me this wonderful opportunity.

Thanking You Sir,

Yours Sincerely,



Dhulapally, Secunderabad-500014

POST EVENT REPORT

Date: 16.04.2017

1. Name of the event: 'Annual Day'

2. Event Date: 13-04-2017

3. Brief description about the event:

Annual Day' Report held on 13/04/2017

St.Martin's Engineering College celebrated its Sixteenth Annual Day on 30.03.2018 amidst great zest, vibrancy and elation

The chief guest for the Annual Day was

- Sri Naini Narsimha Reddy garu, Hon'ble Home Minister, Govt of Telangana
 Guest of Honour
 - Sri. Talasani Srinivas Yadav garu, Hon'ble Minister of Animal Husbandry, Fisheries,
 Dairy development Corporation and Cinematography, Govt of Telangana.
 - Sri Ch. Malla Reddy garu, Hon'ble Member of Parliament, Malkajgiri, Govt of India.
 - Prof. T.Papi Reddy garu, Chairman, TSCHE.

Other Dignitories

- Sri M. Hanumanth Rao garu, Hon'ble Member of Legislative Assemble.
- Sri, Shambipur Raju garu, Hon'ble MLC, Ranga Reddy Dist.
- Sri. K.P.Vivekanandgaru, Hon'ble MLA, Quthbullapur.
- Smt. Sanna Kavitha Srisailam Yadav garu, Hon'ble MPP, Quthbullapur.
- Smt. Ch Lakshmi Deveder Yadav garu, Hon'ble Sarpanch, Dhulapally

The annual function of College was held on 13.04.2017. The program starts with the lighting of the lamp by the chairman and the other dignitaries.

The Principal read out the Annual Report. The chief guest gave away prizes to brilliant students and sportsmen. He congratulated the Principal and staff on the progress made by the college.

This year most Student's cultural performances were inspired by our culture, moral education, films, and nationalism. This added the all new height to the function

The Principal thanked the Chief Guest and Guest of Honour. The function ended with the singing of the National Anthem.

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty

Approved by Principal

PRINCIPAL

ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500014.







