



St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

Date: 30/05/2014

MINUTES OF MEETING

Computer Centre Committee meeting was held on May 30th, 2014 at 10:30 AM in the Board Room of MG Block, SMEC.

The following members were attended.

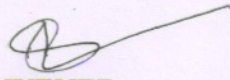
S.No	Name of the Staff	Designation	Dept.	Signature
1	Mr. Shraban Kumar Apat	Convener	IT	
2	Ms. S.Swetha	Member	CSE	
3	Mr. D.Prasad	Member	ECE	
4	Mr. A.Srikanth	Member	EEE	
5	Mr. Balaji D Tandle	Member	Mech	
6	Mr. G.Pradeep Kumar	Member	CIVIL	
7	Mr. Y.Praveen Kumar	Member	IT	
8	Mr. M.Satyaswaroop Roy	Member	MBA	

Points Discussed:

1. To identify requirement of computer peripherals in the Computer Centre.
2. Software upgrade and installation.
3. Antivirus update and cleaning of the systems.
4. To conduct Online Examination for Certification Courses run by Telangana Academy for Skill and Knowledge (TASK).
5. To conduct the Staff and Student Development Programs.
6. Utilization of the library resources in the computer centre.

The points were thoroughly discussed and forwarded to the Management.

Cc to:
The Principal-For kind information


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