



# St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

## Strategic Perspective Plan for the Year 2014-15

S. No	Month	Tentative Date	Plan	Unit	Strategy	Details
1.	July	15-07-2014	Maintenance	100 Computer Systems	Strategy	To check and rectify the Computers and Network.
2	Aug	11-08-2014	TASK Programs	100 Computer Systems	Strategy	To be conducted TASK online examination.
3	Sept	08-09-2014	Placement Online Exams	100 Computer Systems	Strategy	To perform online examination during Campus drive.
4	Oct	13-10-2014	Aptitude Tests	100 Computer Systems	Strategy	To be conducted aptitude test for students.
5	Nov	10-11-2014	Student Feedback	100 Computer Systems	Strategy	All students' online feedback to be taken.
6	Dec	22-12-2014	Maintenance	100 Computer Systems	Strategy	To check and rectify the Computers and Network.
7	Jan	12-01-2015	Student Activities	100 Computer Systems	Strategy	Students executed their academic related program
8	Feb	09-02-2015	Lab Programs	100 Computer Systems	Strategy	Students executed their academic related program
9	March	09-03-2015	Student Feedback	100 Computer Systems	Strategy	All students' online feedback to be taken.
10	April	13-04-2015	Placement Online Exams	100 Computer Systems	Strategy	To perform online examination during Campus drive.
11	May	07-05-2015	Faculty Activities	100 Computer Systems	Strategy	To be conducted Faculty Knowledge Development Program
12	June	23-06-2015	Faculty Activities	100 Computer Systems	Strategy	To be conducted Faculty Knowledge Development Program

Convener





# St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

## Computer Centre Strategy:

The faculties who are the Computer Centre members give their feedback for effective utilization of Computer Centre. A Committee is constituted with members to address the needs and requirements for solving the problems of Computer Centre.

1. The faculty members and students have to approach Computer Centre Committee to utilize the lab.
2. It has to be approved by the Computer Centre Convener.
3. System to be allotted to staff members and students by concerned Lab In-charge.
4. Students and staff members have to sign in the log book before entry and exit.
5. Computer Centre is used to conduct placement drive related activities.
6. It is used to conduct faculty online feedback.
7. It is used for online NPTEL Courses for the faculty members and student, under Students Faculty Development Program.
8. Students and staff members to use library resources as and when required in the Computer Centre.
9. To conduct Telangana Academy of Skill and Knowledge (TASK) online examination as and when required.

Flow chart of Standard Operation Procedure (SOP) for the above is enclosed:

  
Convener



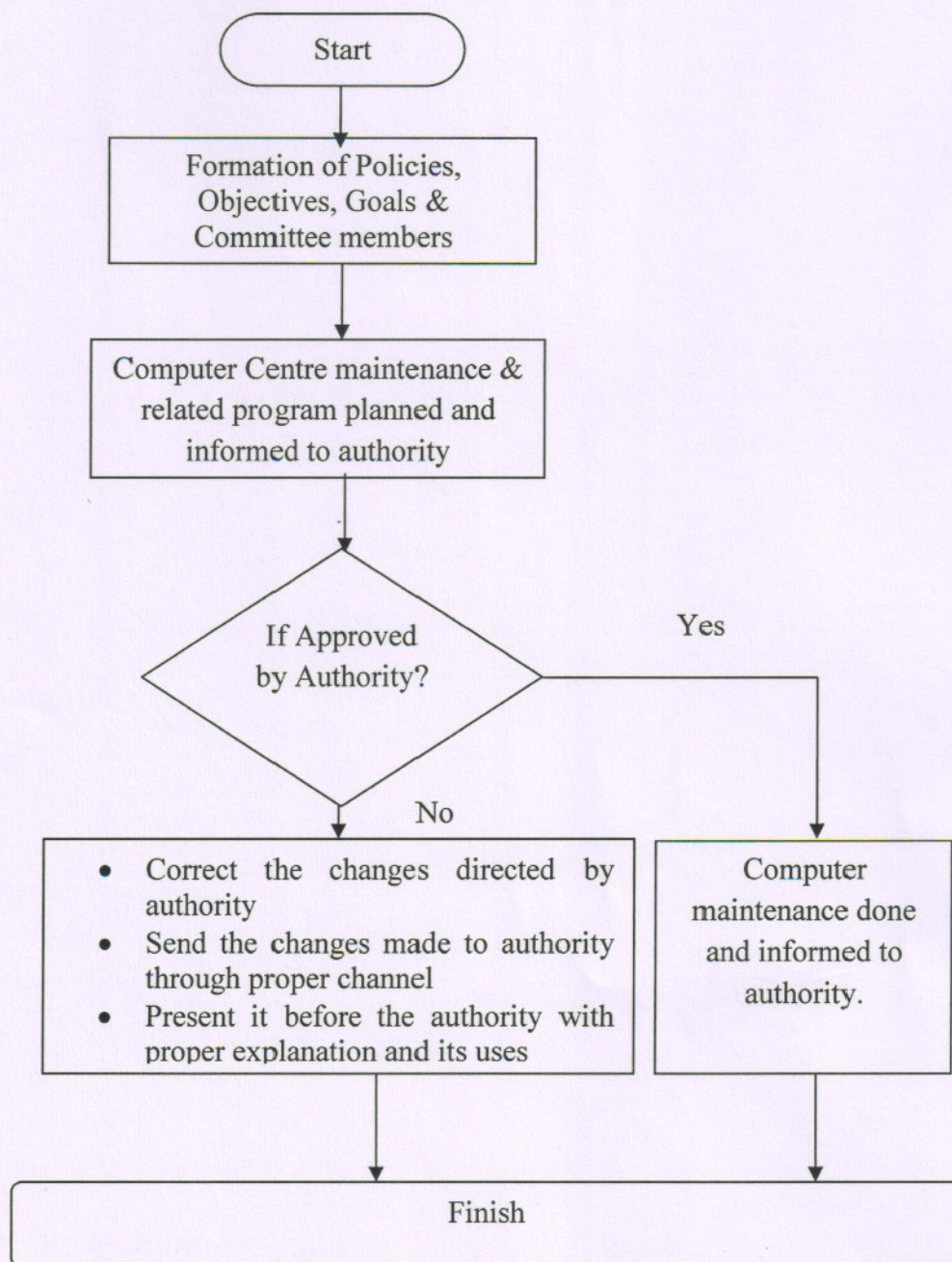


# St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

## STANDARD OPERATING PROCEDURE (SOP) for

### COMPUTER CENTRE



  
Convener