



# St. Martin's Engineering College

An Autonomous Institute

Dhulapally, Secunderabad - 500100

NAAC A+ ACCREDITED



## CONVENING ORDER

### ALUMNI COMMITTEE

The academic administration of the college is decentralized, and transparency is maintained by constituting various committees with senior Faculty members. The Alumni committee is constituted with the following members.


Frequency of Meeting: Once in a year, as and when required

S. No.	Name of the Faculty	Designation	Dept.
1	Mr. Kiran Kuncham	Convener	T&P
2	Mr. Sudhakar	Member	CSE
3	Ms. Alekhya	Member	ECE
4	Mr. T.Penchalaiah	Member	EEE
5	Mr. Ashok	Member	IT
6	Mr.Suvarna Babu	Member	MECH
7	Mr. Vignan	Member	CIVIL
8	Mr. N.N.V. Pandu Ranga Rao	Member	S&H
9	Mrs. Shravani	Member	MBA

### Functions and Responsibilities

- Participate faithfully and consistently in Alumni Council meetings and functions, regional alumni chapter events and other college functions;
- Participate actively in strategic and long range program planning to promote alumni awareness, engagement and commitment to the college.

- Enthusiastically communicate the mission and purpose of the college and Alumni Association to the wider alumni population, Support a strong relationship between the Alumni Association and current students;
- Serve actively on at least one Alumni Council committee.
- Remain constantly informed about the University and the Alumni Association's mission, services, priorities and programs.
- Recognize fellow alumni who are distinguished by their loyalty, professional achievement and community Service Assist current students and alumni in career planning, placement and transitions.
- Develop strong working relationships with other Alumni Council members.
- Promote the college within one's sphere of influence, whenever the opportunity arises.
- Support the Alumni Association through payment of alumni dues and encourage fellow alumni to do the same.
- Support the University through an annual gift commensurate with your personal circumstances and encourage other alumni to do the same.



**PRINCIPAL**  
**St. MARTIN'S ENGINEERING COLLEGE**  
**UGC - AUTONOMOUS**  
Survey No. 98 & 100, Dhulapally (V)  
Dundigai-Gandimaisamma (M), Medchal-Malkajiri (D)  
Secunderabad-500 100, Telangana.